

**APPENDIX I****BIBLIOGRAPHY**

California Civil Appellate Practice (Cont.Ed.Bar 3rd ed. 1996)

California Civil Writ Practice (Cont.Ed.Bar 3rd ed. 1996)

4-5 Cal Jur 3d, (1998) Appellate Practice

California Rules of Court, Rules 1-80, primarily 1-29.9; 39-39.4; and 40-57.

California Style Manual, Fourth Edition.

Code of Civil Procedure, section 904 et seq.

Eisenberg et al, Cal. Practice Guide: Civil Appeals and Writs (The Rutter Group 2001)

Matthew Bender, CA Forms of Pleading and Practice, Vol. Appeals

9 Witkin, Cal. Procedure (4th ed. 1996) Appeal

**APPENDIX 2**  
**COURTS & PUBLIC LAW LIBRARIES**  
**COURTS**

For filing all notices of appeal and requests for preparing the record accompanied by proofs of service use the County Superior Courts as listed:

Clerk, Appeals Section  
Fresno County Superior Court  
1100 Van Ness Avenue  
Fresno, CA 93721  
(559) 488-1691

Kern County Superior Court  
Clerk of the Court  
1415 Truxtun Avenue  
Bakersfield, CA 93301  
(661) 868-5412

Superior Court Executive Officer  
Clerk of the Court of Kings County  
1426 South Drive  
Hanford, CA 93230  
(559) 582-3211 Ext. 2444

Madera County Superior Court  
Clerk of the Court  
209 W. Yosemite  
Madera, CA 93637  
(559) 675-7995

Superior Court Administrative Officer  
Clerk of the Court of Mariposa County  
5088 Bullion Street  
Mariposa, CA 95338  
(209) 966-2005

Merced County Superior Court  
Clerk of the Court  
627 W. 21<sup>st</sup> Street  
Merced, CA 95340  
(209) 385-7532

**APPENDIX 2 (continued)**

Stanislaus County Superior Court  
Clerk of the Court  
800 11<sup>th</sup> Street  
Modesto, CA 95353  
(209) 525-6417

Tulare County Superior Court  
Appeals Division  
County Civic Center  
Visalia, CA 93291  
(559) 733-6747

Superior Court  
County of Tuolumne  
41 W. Yaney  
Sonora, CA 95370  
(209) 533-5555

**California Court of Appeal**

For filing motions and briefs in the Court of Appeal, the address is:

Clerk, Court of Appeal  
Fifth Appellate District  
2525 Capitol Street  
Fresno, CA 93721  
(559) 445-5491

**California Supreme Court**

For filing copies of briefs and petitions for review in the California Supreme Court the address is:

California Supreme Court  
350 McAllister Street Second Floor  
San Francisco, CA 94102  
(415) 865-7000

OR

California Supreme Court  
300 South Spring Street  
Los Angeles, CA 90013  
(213) 830-7570

**APPENDIX 2 (continued)****PUBLIC LAW LIBRARIES**

In the event you desire to represent yourself in an appeal, the following web site can provide information concerning law libraries: [www.cccll.org](http://www.cccll.org).

The Public Law Libraries for the counties within the jurisdiction of the Court of Appeal Fifth appellate district are at the following locations:

Fresno – Courthouse – 1100 Van Ness Avenue, Fresno – (559) 237-2227

Kern – 1415 Truxtun Avenue, Rm. 301, Bakersfield – (661) 868-5320

Kings – Government Center – 1400 W. Lacy Blvd., Bldg. 4 – (559) 582-3211 Ext. 4430

Madera – 209 W. Yosemite Avenue, Madera – (559) 673-0378

Mariposa – Courthouse – 5088 Bullion Street, Mariposa – (209) 966-2005

(Call in advance for availability)

Merced – County Courts Building – 670 W. 22<sup>nd</sup> Street, Merced – (209) 385-7332

Stanislaus – 1101 13<sup>th</sup> Street, Modesto – (209-558-7759)

Tulare – County Courthouse, Room 1 – 221 S. Mooney Blvd., Visalia – (559) 733-6395

Tuolumne – 68 N. Washington Street, Sonora – (209) 536-0308

### **APPENDIX 3**

#### **(Citing Your Sources of Information)**

Arguments over citation abound. Don't fret. We are mainly interested in finding where you got the information you have included in the brief. As noted in the text, you can take a very bare bones approach and put the name of the book that is on the spine and the page number (for example "Official California Appellate Reports, 4th series #43, 1996, p. 303 for a case or for a secondary source). A secondary source is a book that is written about the laws and the cases such as Witkin, Continuing Education books, and law reviews. Most of the titles in Appendix 1 are secondary sources. Primary sources include, for example, cases, codes, constitutions, and administrative regulations. For a statute give the name of the code (for example, Code of Civil Procedure) and the section number (for example, section 1013). The total citation would look like this: Code of Civil Procedure, section 1013.

If you want to be more proper about the form of your citation, look in some of the books in Appendix 1 or look at a copy of the California Style Manual (4th ed.). As you will see, a full, proper citation, rather than a "bare bones" one, includes the name of the case. For example, the bare bones citation in the first paragraph in proper form would be: Marsh v. Mountain Zephyr, Inc. (1996) 43 Cal.App.4th 289, 303. The information is the name of the case; the year it was filed; the volume of the set (43), name (Cal.App. which stands for California Appellate Court opinion); set (4th); number of page in the volume with the first page of the opinion (289); and page where the information that you have used is found (303). If the name of the set is "California Appellate Reports" the cases were written by the Court of Appeal; if the name is "California Reports", the cases were written by the California Supreme Court.

The citation to secondary sources varies with the source. Basically one uses the title of the book, the edition, the year it was published and the page on which the information you used can be found. If the book has a single author, put the last name of the author before the title.

For Code Sections you need only cite the name of the code and the number of the section as shown in paragraph 1.